



Nau Mai and Welcome to Little Settlers Whanau

The Explorers

Here is some important information for you to know about us here at Little Settlers.

Before enrolment we need...

- Completed enrolment form -please fill out all details as this is a new enrolment
- Completed and signed Attestation form
- Food Permission Form
- Story Park agreement - this costs \$30.00 for the year.
- All about me Form
- Tamariki Aspirations
- Copy of immunisation record if they have one and sited birth certificate.

Your Child:

We want your child to feel loved and supported within their new environment. We always want you as parents to feel this way too. We want to know all about your child, their comforts, their needs and their routine. We like to give each child their individual routine and will look for their cues to inform us of what they need and want, as well as using their routine form filled out by you – the parents. We have Story Park where we communicate with you about your child and also send you lots of pictures to see what they have been up too. We want the best relationship we can for all of us so that your child is supported and can truly flourish in their new environment. Please ask any questions or share any concerns or highlights at any time. We love feedback. Your child will also form a relationship with a connection teacher. This teacher will be their Kaiako Pou – their pillar of support!

We also have a ratio of 1 teacher to 3 children. This allows positive and nurturing relationships for our tamariki. It also allows us to follow their natural rhythms and routines throughout the day.

We look to see who they enjoy being with and feel safe with, this then tells us who they would like as their special person. Their Kaiako Pou will be someone you can share with all about your child, and they will be the lead support while your child is with the Explorers. This is a beautiful relationship, and you will learn more about this.

Aspirations:

- We ask for you to share with us your child's aspirations and hōkaka, while they are part of our whanau. This will become an integral part of theirs and your journey with us and their portfolios.
- We love getting to know your child and being able to empower them on their ECE journey and hāpai while being part of our whanau.

Menu

- We provide breakfast, morning tea, lunch, afternoon tea and late snack.
- Water is provided throughout the day and at all meal teams.
- Cows milk is provided if your child requires a bottle.
- Please let us know if your child has any allergies or dietary needs so we can inform our cooks.

Meals

We provide all meals and kai here through a healthy 3 week rotational menu.

We promote healthy eating here and encourage this through our menu.

Please let us know of any food allergies.

We follow all the new regulations from the MOH and the MOE.

We ensure all food is prepared safely and hygienically.

What to pack in the bag?

- At least 2 changes of clothes are best and warm clothes. It can get extra chilly up here on the hill and we still need to be outside. So, in winter hats, jackets and layers are best. Gumboots are a good idea if your child is walking as they are easy to slip on and off, if they are not walking just soft shoes are fine. In summer packing togs is recommended for water play in the sun.
- Wet bags for clothing are also needed. You may also purchase these from the centre for \$25.00.
- If your child is having bottles, please bring one to leave here and either breast milk or formula depending on your child. Cow's milk is provided here.
- If your child sleeps with a sleep sack, dummy or cuddly please pack this also.
- Please label all your children's clothing, cuddle's, bottles, etc.

Account

Admin fee of \$50 is required when signing up. This pays for two t-shirts and a sunhat.

Fees are payable via internet banking.

Fees are invoiced weekly and expected to be paid by AP weekly.

We now charge for nappies at \$3.00 per day.

Our Centre

We are open every day of the year except Stat Days. We do charge for these days, but you can apply for a holiday rate for them.

We do charge for sick days, however where possible we will make swap days happen.

Holidays can have a 50% rate applied, for up to 4 weeks per year, pro rata to your child's timetable.

Please chat to me about any additional circumstances.

HEALTH AND SAFETY:

Please also find attached several important policies about our centre.

Child Protection

Food Safety and MOH Food Regulations